



*We're your technology nonprofit!*

Computers, Digital Media Services, Training, IT Services, FREE E-Recycling  
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### **Senior Tech Ambassador**

Our mission is to improve lives through technology and one of the ways we accomplish this is through our Senior Digital Literacy Program where with the help of our Senior Tech Ambassadors (STA) we are able to provide free digital literacy classes to seniors who are 62+ throughout San Diego County.

As a Senior Tech Ambassador you will work with groups of 8-10 seniors and instruct a class that will help seniors learn basic to intermediate computer skills, allowing them to stay independent, safe and connected, find resources, and have fun while using their computer.

### **Location & Hours:**

Classes are offered at multiple sites throughout the County, we do our best to match you with a site that's close to home. We are looking for volunteers who are able to commit to teaching at least 3 classes through the year and occasional meetings and trainings as needed. Each of our classes are 4 hours, twice a week, 2 hours each day.

### **Specifications:**

- Be at least 50 years' old (not a requirement)
- Windows User (7 and/or 10)
- People person and team player
- Possess high level of patience
- Training or teaching experience is helpful, but not required.

### **Responsibilities/Tasks:**

- Represent SDFF in the community
- Instruct classes at partner sites
- Administer pre and post exams
- Track attendance of students
- Participation in orientation and training
- Undergo background check
- Report to Project Manager

### **Training:**

- Introduction to the Curriculum (1 Hour)
- Training (2 hours)
- Site Visit (1 hour)
- Check-Ins (30 mins – 1 hour)

Senior Tech Ambassadors will report directly to the Project Manager for the Senior Digital Literacy Program and work collaboratively all staff, partner sites, volunteers and the public.

